BJØRNHOLT
VIDEREGÅENDE SKOLE

INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAMME HANDBOOK

2026-2027

Oslo

Updated June 2026

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Our School



Bjørnholt Upper Secondary School sees your talents!

At Bjørnholt we emphasize all students feeling they belong in and out of the classroom. We meet students where they are both academically and socially. In our school we offer General Studies, the International Baccalaureate Diploma Programme, Information Technology and Media Production, Electrical- and Data Technology, Drone studies, non-traditional student follow-up programming, and a robust special education program. Our aim is that all students who enroll in Bjørnholt will realize their dreams and develop their academic potential.

We prioritize a student-centered environment in our school. Students' voices are heard, and no one shall feel alone. We accomplish this through inclusive classroom practices along with a strong student council and student services team that includes counselors, social workers, student mediators, National Social Welfare agency advisors, our healthcare team, and multicultural counselors. We arrange sports tournaments, cabin trips, girls- and boys-nights, and host theme evenings. We also offer homework help and "open school" during holidays.

Bjørnholt is a school for students who have something to say and want to be heard.

Speak up, be proud!

Bjørnholt IB Programme Mission & Strategy

IB Mission Statement

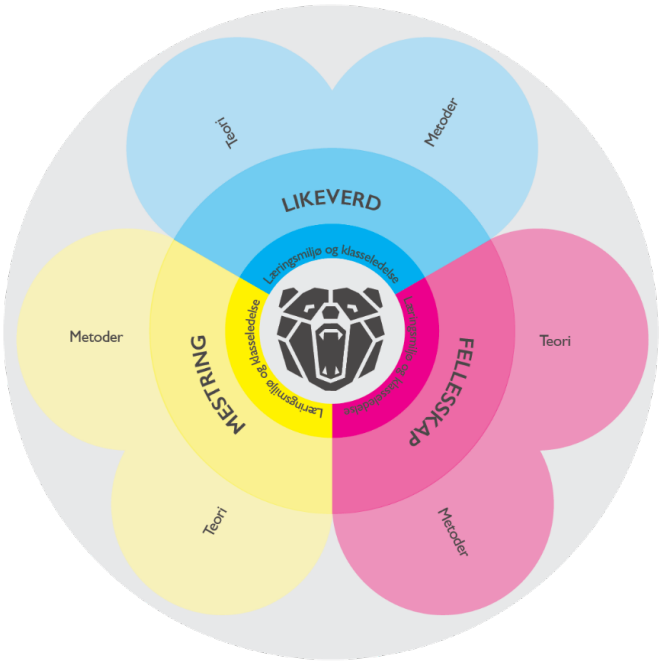
The International Baccalaureate Organization aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the IBO works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

(INTERNATIONAL BACCALAUREATE ORGANISATION, 2005 - 2014).

The Bjørnholt Compass



As a school, our mission is to meet our students where they are, to show them the way forward and give them tools to tackle their future. To achieve this, Bjørnholt teachers, staff and leaders emphasize the following values: equality, community and mastery.

Equity is about equal rights to inclusive education and further participation in society. At Bjørnholt, our strength is our diverse group of students. Society needs people now and in the future with multicultural understanding, different experiences and knowledge. By exploring existing understandings and tackling barriers to participation, we will facilitate experiences of equity and inclusion.

Inclusivity is about being part of a community—something meaningful that is bigger than yourself. Being part of a community is a strong driving force in people. Our goal is to provide all our students with confident belongingness in many communities. This involves practicing being flexible and inclusive, and appreciating the value of being more than one. At Bjørnholt we make this through cooperation and cohesion at all levels of the organization.

Achievement is a goal in itself; it is an engine for learning. We want to strengthen students' experiences of achievement. We want to cultivate inquiring and curious problem solvers. At Bjørnholt everyone should experience achievement, regardless of knowledge and skill level through equitable access and inclusion, both alone and as part of a community. Achievement does not have a beginning and an end but is a prerequisite for lifelong learning.

These values are visualized in the Bjørnholt Compass, which forms the basis of our pedagogical work.

(Bjørnholt videregående skole: Strategisk Plan 2024-2026, 2024)

IB Learner Profile



IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

INQUIRERS
We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE
We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS
We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS
We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED
We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED
We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING
We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS
We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED
We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

REFLECTIVE
We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.

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Diploma Programme

The IB Diploma Programme is a challenging two-year pre-university curriculum, primarily aimed at students aged 16 to 19. It leads to a qualification that is widely recognized by the world's leading universities.

The Diploma Programme prepares students for university and encourages them to:

- ask challenging questions,
- learn how to learn,
- develop a strong sense of their own identity and culture, and
- develop the ability to communicate with and understand people from other countries and cultures.

(International Baccalaureate Diploma Programme, 2012, s. 9)

IB Diploma Programme at Bjørnholt Upper Secondary School

Bjørnholt upper secondary school is a three-year (VG1-VG3) public school in Oslo municipality. Bjørnholt is operated by Osloskolen. Students at Bjørnholt specialize in one study program. The IB Diploma Programme is an option for students in the second and third years (VG2-VG3) of upper secondary school and falls under the general university preparatory program.

In addition to the general university preparatory program, Bjørnholt Upper Secondary school offers study programs in Information Technology and Media Production (VG1-VG3/4); and, Electrical and Data Technology (VG1-VG3) which includes practical specializations in drone piloting and for those students who will become electricians. Bjørnholt also offers a program that follows up youth ages 16-21 who are not full-time enrolled in school, and a offers a robust special education program.

A hallmark of a Bjørnholt education is the attention paid to the whole student. Our school community is built upon relationships, something we invest heavily in building among students and between student and teachers. Strong relationships are built upon open communication and accessibility, mutual respect, and a genuine drive to support students' success.

The IB Diploma Programme aligns well with Bjørnholt's philosophy of equity, inclusivity and achievement. All students at Bjørnholt upper secondary school have access to the following on-campus student services: *counselors, social workers, National Social Welfare Agency advisors, healthcare workers, and minority student advisors*. Students receive guidance and assistance when needed. In addition, there is afterschool homework help and Norwegian and Mathematics tutoring available to all students.

Bjørnholt offers a wide range of social activities and events, such as: a free school bus from the city center via Ryen directly to the school, free daily breakfast service for all students, sports tournaments (volleyball, futsal, etc.), cabin trips or an IB class trip to Berlin, girls' and boys' nights, theme nights, open school in the evenings and during holidays, and homework assistance.

IB students at Bjørnholt enjoy a dedicated location in the school that includes classrooms, small group rooms that students may use, a student commons area and a small kitchenette to share with teachers.

IB Curriculum

The curriculum contains six subject groups together with the DP core: Creativity, Activity, & Service (CAS); the Extended Essay (EE); and Theory of Knowledge (TOK). This is illustrated by the Diploma Programme model to the right.



Candidates for the diploma study six subjects selected from the subject groups. Normally three subjects are studied at higher level (courses representing 240 teaching hours), and the remaining three subjects are studied at standard level (courses representing 150 teaching hours). All three parts of the core—Extended Essay, Theory of Knowledge, and Creativity, Activity & Service—are compulsory and are central to the philosophy of the Diploma Programme.

- The Extended Essay offers the opportunity to investigate a topic of individual interest and acquaints students with the independent research and writing skills expected at university.
- The interdisciplinary Theory of Knowledge course is designed to provide coherence by exploring the nature of knowledge across disciplines, encouraging an appreciation of other perspectives.
- Participation in the Creativity, Activity & Service programme encourages candidates to be involved in artistic pursuits, sports, and community service work. The programme fosters students' awareness and appreciation of life beyond the academic arena

(International Baccalaureate Diploma Programme, 2012, s. 9)

Subject Choice

Candidates for the IB diploma must satisfy assessment requirements in six subjects and the core.

- One subject must be selected from each of groups 1 to 5
- The sixth subject may be selected from groups 1 to 4

All subject choices are dependent upon Subject Placement.

Students must select three subjects to be studied at higher level (courses representing 240 teaching hours). A student may apply to the Diploma Programme Coordinator to study four subjects at higher level. Requests will be considered on a case-by-case basis, considering the student's goals and reasons for wanting to undertake 4 higher level subjects, in balance with the

extra demands of an additional higher-level subject. The remaining courses will be studied at standard level (courses representing 150 teaching hours).

In addition to the six subjects, all candidates must complete the following IBDP Core requirements (approximately 183 teaching hours):

1. Complete a course in and the required assessment in Theory of Knowledge (TOK)
2. Complete the programme of both school-based and individual CAS experiences
3. Complete and submit an extended essay in a subject available for this purpose

(International Baccalaureate Diploma Programme, 2011, s. 4) &
(International Baccalaureate Diploma Programme, 2012, ss. 10-11)

IB Subjects Offered at Bjørnholt (2026-27) *

Subject group		Subjects	HL	SL
1	Language & Literature	Norwegian Language and Literature	✓	✓
		English Language and Literature	✓	✓
	Literature	Self-Taught Literature *(other than English or Norwegian)*		✓
2	Language Acquisition	Norwegian B	✓	✓
		English B	✓	✓
3	Individuals & Societies	Psychology	✓	✓
		Economics	✓	✓
		Environmental Systems & Societies***		✓
4	Experimental Sciences	Sport Exercise & Health Science***		✓
		Physics		✓
		Environmental Systems & Societies***		✓
5	Mathematics	Mathematics Applications and Interpretation	✓**	✓
CORE (required for all students)		Theory of Knowledge	Not Applicable	
		Creativity, Activity & Service		
		Extended Essay		

*All subject offers are dependent upon student enrolment, and the school may determine that a change in subject offer is necessary.

**With permission from instructor based on knowledge and skill demonstration in mapping test. No exceptions.

***Interdisciplinary subject, can count as group 3 or group 4, but not both.

Subject Placement

All students are required to take language and mathematics placement tests within the first week of school. In some cases, a prior knowledge assessment within the natural sciences may also be administered in the first week of school. **Subject choices will be determined by students' performance on placement tests in consultation with subject teachers**.

All students will be offered academic and career counseling to establish an education pathway based on the results of the placement testing and students' individual career goals.

Subject Change

A student may request a change to his or her subject choice by written application to the DP coordinator *no later than the start of week 39* in their first year of the Diploma Programme. Any student for whom a subject change request has been approved, must create a written "catch up" plan with the new subject teacher. Students are responsible for all coursework, including work from before the student formally entered the class upon subject change. Changes in course level (higher level/standard level) are slightly more flexible and will be taken into consideration with weight placed on the input from the teachers involved.

Subject Combination Requirements & Special Conditions

Physics

Students who enroll in Physics must demonstrate strong mathematics competency. Permission from the instructor is required to enroll in this course.

Subject Conflicts

Due to scheduling restrictions, the full course offer may not be available to some students.

Norwegian Language Competency

To earn a Norwegian diploma that satisfies the entrance requirements for Norwegian universities (*Generell Studiekompetanse/ General Studies Competency*), students must pass Norwegian A: Language & Literature Standard or Higher Level, or Higher Level Norwegian B with a grade of 3 or higher.

(Utenlandsk utdanning-IB [International Education-IB], n.d.)

Two Language A Courses

Students may enroll in two Language A courses scheduling permitted. Often this is easier to accommodate if one of the courses is a School Supported Self-Taught Literature course and the other is either English Language and Literature or Norwegian Language and Literature.

Course Descriptions

Please see the school website for a thorough description of each course, including learning outcomes and assessments.

Expectations & Requirements

As an IB student, you have agreed to study in a programme that is outside of the Norwegian public education system, and therefore, has expectations and requirements that differ from what you may have experienced in the past if you attended Norwegian grunnskole and/or VG1. This section of the guide will help you to ensure that you successfully complete the diploma programme. The information in this section is taken from the IB Admission policy at Bjørnholt Upper Secondary School (BJØRNHOLT SKOLE, 2014).

Osloskolen Rules & Regulations

As of 1. August 2025 there are new regulations in place in Osloskolen governing school rules and school democracy. The complete regulations are available on lovdata.no under the title, "Forskrift om skoleregler og skoledemokrati, Oslo kommune, Oslo". The key information that applies to the rules governing IB students is found on paragraph 7 and is summarized below.

> *§7. It is not permitted to:*
>
> *a. harass, exclude or bully others*
> *b. offend, threaten or use violence against others*
> *c. use abusive or derogatory language*
> *d. cheat or attempt to cheat*
> *e. take or use pictures, films or audio recordings of fellow students, teachers, employees or others without their consent*
> *f. store, use, sell or buy tobacco, snuff, e-cigarettes, alcohol, drugs, other intoxicants or doping agents*
> *g. carry or use dangerous objects or weapons*
> *h. wear clothing that completely or partially covers the face.*
>
> *Cheating includes using other people's work as your own in assessment situations, or using texts and solutions downloaded from the internet, or material created by artificial intelligence, as your own in assessment situations.* (Lovdata, 2025)

Attendance

The International Baccalaureate Organization states that all students must receive a minimum number of hours of instruction in all subjects of the Diploma Programme (International Baccalaureate Diploma Programme, 2012, s. 9). The minimum requirement for Standard Level (SL) courses is 150 hours, and for Higher Level (HL) courses, 240 hours. If a student is absent, whatever the reason, they may not meet this requirement and therefore may not be signed up for IB Examinations.

Students who have more than 10% undocumented absences in any subject during their first year in the Diploma Programme, will not be eligible to enroll in the second year of the Programme.

Students are expected to prioritize school attendance. Students are responsible for their own attendance and making reasonable choices about scheduling appointments. Students must notify teachers *in advance of any planned absences*. If the absence is unexpected, for instance due to an illness, it is the responsibility of the student to communicate with the homeroom teacher as soon as possible to report the absence and to further communicate with subject teachers find out what has been missed. We strongly encourage students to use the digital communication platform set up for each subject (Teams) to follow along with class plans and assignments during all periods of absence.

Students can follow their recorded absences in the Visma InSchool application or webpage. Students are primarily responsible for their own absences, but the homeroom teacher will assist students in keeping track of their percentages. Any student nearing the 10% limit at any point in the year will be issued a warning letter and required to meet with the IB coordinator along with a

parent or guardian (if the student is under 18 years of age or has signed the parent contact consent form). The purpose of the meeting is to determine what can be done to improve the student's attendance to allow the student to stay enrolled in the Diploma Programme.

Students who suffer from a documented chronic or long-term illness may have difficulties fulfilling the requirements of the Programme without accommodations. Students will be required to provide medical documentation to determine the most appropriate access and inclusion accommodations available at Bjørnholt in collaboration with the IB. Bjørnholt staff will do their best to accommodate such students on a case-by-case basis. Please be aware that in such cases the best option may be to complete the IB Diploma over a longer period of time than the traditional two-year program.

Subject Day Attendance

Students are expected to attend all subject days in their subjects. A subject day is one day devoted to a single subject and is equivalent to three 90-minute lessons, or one and half weeks of instruction. Missing a subject day is therefore equivalent to three absences, which will have a profound impact on a student's progress in a course as well as their overall attendance record. Students must prioritize school attendance on subject days.

Use of School Digital Tools

The official channel for communication from the school is a free app called SkoleMelding (school messages). This app is available to parents and students through the App Store and Google Play. Students are required to download and turn on notifications for this app.

Free Apps to Download to your Smartphone:

- Managebac
- Microsoft Outlook
- Microsoft Teams
- Skolemelding elev
- InSchool by Visma

All students in the Bjørnholt IB Programme will be issued a laptop from the school. There is a small rental fee to pay for the laptop each year. Students may receive a stipend from Lånekassen that is equal to the rental fee for the laptop. Students who have paid the rental fee for three years may choose to keep the laptop at the end of the third year at no additional cost. Those who have been in OsloSkolen for fewer than 3 years may opt to pay for the remaining years rental fee and take over ownership of the laptop or to return the laptop to the school at the end of the Diploma Programme. Students are responsible for possession and the physical condition of the laptop until it is returned to the school. Bjørnholt's IT department will assist students in maintaining the software and possible updates to the operating system. Instructions to students are often shared via the IKT channel on Teams.

Bjørnholt IB Programme uses the Microsoft 365 software package. All students have free access to this software on the school-issued laptop, on mobile devices after logging in with their school ID and may download the software to a personal computer through the home and site-based license OsloSkolen has purchased for students.

Courses are organized through Microsoft Teams and may use Microsoft One Note. All students are issued a school email account to be accessed through Microsoft Outlook. Students are expected to regularly access their school accounts through Teams and Outlook. Important information regarding IB classes and the programme will be disseminated to students via these channels.

Student work is expected to be completed in the Microsoft suite of products, such as Word, PowerPoint and Excel. We do not accept work created in other software packages such as Google docs. Please see our Academic Honesty Policy for additional information.

All formal written assessments (internal assessments, Extended Essay, etc.) must be submitted to the published assignment on Teams.

Bjørnholt uses the web- and app-based program, Visma In-School, for attendance, schedule-keeping and publishing semester grades. In addition, all warning letters regarding conduct, attendance and lack of assessed schoolwork are distributed via Visma. All students are expected to maintain and regularly access their Visma accounts.

In addition, the Bjørnholt IB Programme uses the *Managebac* software package designed for IB programmes. Managebac software is primarily used to create students' digital portfolio for CAS. Students must use this software for CAS and must update their individual Managebac portfolio regularly (at a minimum, weekly).

Mobile Phones & Personal Electronic Devices

Students are not permitted to use personal electronic devices, including mobile telephones and smart watches during class time. All OsloSkolen are mobile-free schools by policy of the City Council. Personal electronic devices must remain silent and out of sight during class periods. This includes mobile telephone, headphones, earphones, tablets, e-readers, and electronic devices other than a calculator or school-issued laptop, unless the classroom teacher has given an explicit instruction to a student or class that they may do otherwise.

Students who violate this rule will be given one verbal warning. For each violation of this rule after a student receives the first verbal warning, the student will receive a demerit for behaviour and be given a choice of putting their device away and out of sight or storing it in the mobile hotel in the classroom for the remainder of the lesson. An accumulation of demerits will result in a warning letter followed by a lower grade in conduct and order for the year.

The Norwegian State Educational Loan Fund

The IB Counselor is responsible for advising and counseling students on their eligibility and the application process for Secondary School grants from the Norwegian State Educational Loan Fund (*lånekassen*). Generally, if you are under the age of 18 and a Norwegian citizen, you may be eligible for a grant to cover the cost of course materials (such as the rental fee for a school laptop). If you are under the age of 21 there are different rules that apply, unless you received a grant in the year prior. If you are not a Norwegian citizen, special rules may apply to you. For specific information please see the IB Counselor and consult the Lånekassen English-Language website. https://lanekassen.no/en-US/grants-and-loans/norway/upper-secondary-school/upper-secondary-school/

Communication with Teachers

One of the hallmarks of a Bjørnholt IB education is the sense of community that comes from our investment in relationships between students and teachers. Students should have a low threshold for reaching out to teachers to ask for help with coursework, clarification of course material or other general requests for help. Bjørnholt IB teachers stand ready and available to

assist students. We know that open communication is important for good relationships and optimizing student achievement. **In addition to being available in person, teachers are available to students via Teams and Outlook.** Individual teachers may provide additional communication channels to students at their discretion.

Students should communicate with their homeroom teacher as soon as they are aware of a planned or unplanned absence to document the absence. In addition, students are expected to communicate directly to the subject teachers of the classes for which they will be absent on the day of their absence or as soon as possible afterward. Students are responsible for missed classwork and tasks when they are absent from school for any reason.

Deadlines

Academic Honesty, time management, and resilience are foundational to successfully completing the IB Diploma. Students sit for cumulative exams as well as produce publication quality pieces of academic work in each of their IBDP courses. The Bjørnholt IB Programme coordinates deadlines and timelines across the program to ensure students can effectively manage their workload while also maintaining the IBO's expectations.

A calendar of deadlines will be published within the first month of the school year. Internal school deadlines are binding. This means, if you miss an internal deadline for any part of an official IB assessment, the school is under no obligation to allow you to turn in the assessment late, even if the IB deadline is several months away. We set the internal deadlines to ensure that you will be able to complete all required tasks over the course of two years, and as such, the deadlines need to be followed. If you are afraid that you are going to miss an internal deadline, you need to immediately contact that subject teacher as well as the IB coordinator BEFORE the deadline.

According to the IB DP Handbook of Procedures (International Baccalaureate Diploma Programme, 2012, s. 85) acceptable reasons for work being incomplete include circumstances not reasonably within the control of the candidate, such as:

- illness or injury
- unavoidable attendance at a hospital or law court
- administrative errors by the school or by the IB
- major adverse or unforeseen circumstances during the examination session
- work not being provided by a previous school for a transfer candidate
- work not being provided by a previous teacher
- work being genuinely lost or accidentally destroyed, where supported by the coordinator.

Unacceptable reasons for work being incomplete include circumstances reasonably within the control of the candidate, such as:

- misreading or misunderstanding the examination timetable
- oversleeping and therefore being late for an examination
- holidays or vacations
- family moving house
- social and sporting commitments
- participation in events such as competitions, concerts and graduation ceremonies
- the candidate not providing work by the internal school deadline(s)
- the candidate not completing work owing to a lack of diligence.

Short-term illness is not an acceptable reason for incomplete work.

Mock Exam attendance follows the IB Examination attendance procedures. Attendance is required.

Admission to 3IB

Promotion to 3IB is not automatic. Students must qualify for promotion to the second and final year of the IB Diploma Programme at Bjørnholt Upper Secondary School. Qualification is based on a reasonable expectation that the student will earn the IB Diploma and General Studies Competence based on available information at the conclusion of the first year of the IB Diploma Program. Generally, students must have an average score of 4 or higher to earn the diploma.

The minimum requirements a student must meet by the end of their first year of the programme for promotion to the second year of the IB Diploma Programme at Bjørnholt are:

- **A minimum of 90% total attendance in all subjects**
- **A minimum predicted total of 20 points for the six subjects studied**
- **No mark of IV (Not Assessed) in any subject**
- **A predicted grade of 3 or higher in all subjects studied**
- **Completed group 4 project**
- **Completed first draft of the TOK Exhibition**
- **First draft of Extended Essay submitted**
- **First draft of all assigned Internal Assessments submitted to subject teachers**
- **Attend all end-of-year mock exams**

Students who fail to meet the above requirements by the end of their first year in the Diploma Programme are judged as not adequately qualified for their final year. Any student in the "not adequately qualified" category will be offered counseling and may be offered an opportunity to repeat the first year of the Diploma Programme or start at Vg2 in the Norwegian System. The IB Counselor will aid in this process.

Exam Registration/Withdrawal

Students in the Bjørnholt IB Diploma Programme will be registered as first-time exam takers for the IB Examinations at no cost to the student. Examination enrolment begins at the start of the second year of the programme. Students will be asked to verify their enrolment (subject and level) by signing and returning their enrolment notification to their homeroom teacher by 15th September. No changes to the examination registration are permitted after 31st October.

Exam Qualification

Students who reach a 10% absence level in a subject at any time during the second year of the Diploma Programme will not be able to complete the minimum number of instruction hours mandated by the International Baccalaureate Organization. The student will therefore be withdrawn from the IB exam in that subject. Students have the right to appeal this decision and seek permission from the Head of School (*rektor*) to complete a subject and sit for the exam if their absences fall within 10-15% of the total subject sessions/classes across both years of study.

Students who have failed to submit the required External or Internal Assessments for a subject by the published due date will be withdrawn from the IB final exam in that subject.

Students who do not receive a grade in the 3IB mock exams will be withdrawn from the IB final exam in that subject.

Students who earn an IV (Not Assessed) for a subject in either the winter term (January) or spring term (April) predicted grades will be withdrawn from the exam in that subject. Please note that attendance at the 3IB mock exams is required to receive a predicted grade in April of your examination year.

Any student who is withdrawn from an exam will be required to meet with the IB Coordinator and IB Counselor to discuss their options. Possible options could include: repeating the entire year (provided there are spaces available in the next class), repeating single subject(s) or signing up for the next examination session as a retake candidate.

Retake Student Expectations

Students who are not successful in their first examination session, or students who wish to improve their overall IB Diploma points, may seek to retake examinations in a later examination session. According to the IB there is no limit to the number of times a student may retake an examination. Bjørnholt will sponsor one re-take attempt for students who have not achieved a secondary school credential, after which the student is responsible for the retake examination fees. Students who wish to improve their scores are responsible for the retake examination fee. Bjørnholt may not accept requests to retake examinations if there is no reasonable expectation that the student will be successful. Typically this is based upon the student's plan for improving learning and exam preparation strategies in place upon applying for a position as a retake student.

May 2027 Examination fees (in Euros)

Candidate Subject fee	92€
Extended Essay	70€
Theory of Knowledge	36€
CAS	8€

Bjørnholt does not offer examinations in the November IB examination session.

Students who retake IB examinations must agree to the terms of a retake student contract. Generally, the terms will include:

- The Bjørnholt Attendance policy applies to re-take students.
- Retake students MUST earn a grade in the mock exams scheduled for 3IB students. This must be a priority for retake students. The IB examination policy applies to mock examinations. Briefly, students who arrive late may only sit the mock exam at the discretion of the invigilator and coordinator. Students must make every effort to attend. Students with a slight illness must attend and give us notice so that we can prepare a separate examination room. Students who are gravely ill *may* be offered a make-up examination only after consideration of extensive legitimate documentation.
- Retake students must adhere to the Academic Integrity and Assessment Policies.
- Retake students must commit to either creating a new Internal Assessment, significantly improving a previously submitted IA or carrying forward an IA at the time they enroll as a retake student. This decision is made together with the subject teacher.

- Re-take students must maintain access to the school information systems. This means they must use Teams, Outlook, Visma In-School, Skolemelding, and must verify their phone number with the main office within the first two weeks of school. It is students' responsibility to maintain this access with support from IKT, and to follow-up these communication channels every school day.
- Students must complete a personal counseling plan that establishes goals and supports to achieve those goals, including check-in points.

Any student found to be out of compliance with the above-mentioned expectations can be withdrawn from IB final exams. Retake students who attend classes and maintain an absence percentage below 10% can expect the full support of Bjørnholt vgs teachers and student support services. Students have full access to IKT support.

Appeals Procedure

Any student (or parent/guardian of a student younger than 18 years) has a right to make a formal appeal against decisions made by the school.

All appeals must be made in writing and must be dated and signed. Appeals should be sent or delivered to the school office. Appeals must state specifically what you are appealing and should include the background for the appeal as well as any relevant information.

Appeals must be made within 10 days of the published grade or school decision. The deadline is 10 days from the date the grade is published, or the school decision is made known to the student and/or parent/guardian.

Students who wish to initiate a request for a re-mark on an end-of-course IB examination may do so in writing to the IB Diploma Programme Coordinator. The deadline to submit this request is 15 September. Students must be aware that initiating a re-mark request may result in a lower grade, the same grade or an improved grade. The result of the remark becomes the new grade for the student even if it is lower than the originally assigned grade.

For appeals against Diploma Programme Assessment, please see the International Baccalaureate Organization publication, Diploma Programme: Assessment Appeals Procedure (2016).

Academic Integrity

> "An authentic piece of work is one that is based on the candidate's individual and original ideas with the ideas and work of others fully acknowledged. Therefore, all assignments for assessment, regardless of their format, must wholly and authentically use that candidate's own language, expression and ideas. Where the ideas or work of another person are represented within a candidate's work, whether in the form of direct quotation or paraphrase, the source(s) of those ideas or the work must be fully and appropriately acknowledged."
>
> (INTERNATIONAL BACCALAUREATE ORGANIZATION, 2009, S. 2)

For the procedure in cases of suspected academic dishonesty or malpractice please refer to the Bjørnholt IB Academic Honesty Policy.

Academic dishonesty or academic malpractice is considered as any other behaviour that gains an unfair advantage for a candidate or that affects the results of another candidate (for example, taking unauthorized material into an examination room, misconduct during an examination, falsifying a CAS record, fabricating data for a science experiment).

(INTERNATIONAL BACCALAUREATE ORGANIZATION, 2009, S. 3)

The following are examples of Academic dishonesty or academic malpractice:

- Collaboration
- Paraphrasing
- Plagiarism
- Collusion
- Duplication of Work

(INTERNATIONAL BACCALAUREATE ORGANIZATION, 2009, S. 2).
(INTERNATIONAL BACCALAUREATE ORGANIZATION, 2009, S. 10)

To avoid malpractice, always remember to:

- Discuss your work with others, but don't give anyone a hard copy, and never give anyone an electronic copy
- Cite your sources properly. Use the built in referencing tool in Word!
- Follow instructions in examinations
- Ask for advice

Plagiarism (and other forms of malpractice) is a serious offence and will not be tolerated at Bjørnholt Skole. The school has access to excellent tools for the discovery of academic misconduct, and the penalties for dishonest work are severe.

For more information about academic honesty, please refer to the school's academic honesty policy, (BJØRNHOLT SKOLE, 2014).

Draft Submission Policy

All *DRAFT* IB Assessments and draft Summative Assessments must be submitted on time and meet minimum expectations (i.e., meet word count and/or formatting expectations and fully comply with Bjørnholt's Academic Honesty Policy). Only students who meet these requirements will receive feedback on their draft.

All *FINAL* IB and summative assessments must be submitted on time and meet minimum expectations (i.e., meet word count and/or formatting expectations and fully comply with Bjørnholt's Academic Honesty Policy). Bjørnholt will not accept late submissions or submissions that do not meet minimum expectations. Should this happen, one of the following consequences will be applied:

- If a draft meeting minimum expectations was submitted on time, this draft will be considered as a final submission.
- If a suitable draft was not submitted on time and the assessment is a Bjørnholt Summative, the student will receive a score of zero.
- If a suitable draft was not submitted on time and the assessment is required by IB, the student will receive a grade "N" for non-submission and effectively lose their IB Diploma Candidate status in the current examination session.

Requests for a deadline extension with good reason may be authorised at the discretion of the class teacher. Requests must be submitted in writing at least 2 days before the deadline. Extensions may not exceed 7 days.

Use of Artificial Intelligence

Artificial Intelligence (AI) presents exciting opportunities to enhance learning experiences and provide additional tools to support students. It should never be considered a primary learning tool and should never be used to generate content a student submits for assessment. Successful and meaningful use of AI tools requires a foundation of academic skills the IB Diploma programme is designed to develop in students. It is therefore inappropriate for students to rely upon AI for their own learning. Students must learn to understand the inherent bias in AI-generated content and how to view it critically. This aligns with key skills embedded in an IB education.

All AI-generated content included in a student's work submitted for assessment **must** be credited in the body of the text and appropriately reference in the bibliography. For further details see the Bjørnholt IB Academic Honesty Policy.

(International Baccalaureate Organization, 2023)

IB Examinations

Mock Examinations

All Bjørnholt IB students are required to participate in 2 formal mock examination sessions. Typically, these are organized as one mock exam session during 2IB and one mock exam session during 3IB. The purpose of mock examination sessions is to provide students with an examination experience during which they must respond to IB Examination-style questions to familiarize themselves with the conditions, assessments and expectations of IB Examinations. Additionally, the mock examinations are used as feedback for students and teachers on individual student's progress toward the diploma and as critical data for establishing term and predicted grades.

A student who was considered not ready for examinations after the second mock examination session, may be asked to take a third mock examination to demonstrate exam-readiness.

IB Examinations – May Session

Bjørnholt is a May IB Examination session school. We do not offer November IB Examinations. All students are required to attend an examination readiness workshop. In this workshop you will learn the rules and expected behaviour in the conduct of examinations. In addition, you will learn how to retrieve your examination results and how to interpret your results.

Dates for May 2027 Examinations

(as of June 2026)

Date	Session	Subject	Paper
26 April	*afternoon*	Norwegian A & Self-Taught Literature	Paper 1
27 April	*morning*	Norwegian A & Self-Taught Literature	Paper 2
28 April	*afternoon*	Physics	Paper 1a, 1b
29 April	*morning*	Physics	Paper 2
	afternoon	Psychology	Paper 1 & 2
30 April	*morning*	Psychology	Paper 3 (HL only)
	afternoon	Environmental Systems & Society	Paper 1
3 May	*morning*	Environmental Systems & Society	Paper 2
4 May	*afternoon*	Norwegian B & Language ab initio	Paper 1
	afternoon	Norwegian B & Language ab initio	Paper 2 (Reading)
5 May	*morning*	Norwegian B & Language ab initio	Paper 2 (Listening)
6 May	*afternoon*	English A	Paper 1
	afternoon	English B	Paper 1
	afternoon	English B	Paper 2 (Reading)
7 May	*morning*	English A	Paper 2
	morning	English B	Paper 2 (Listening)
11 May	*afternoon*	Economics	Paper 2
12 May	*morning*	Economics	Paper 1
	morning	Economics	Paper 3 (HL only)
13 May	*afternoon*	Mathematics Applications & Interpretations	Paper 1
14 May	*morning*	Mathematics Applications & Interpretations	Paper 2
18 May	*afternoon*	Mathematics Applications & Interpretations	Paper 3 (HL only)

Examination Results

Examination results are published online for students on **6 July**. All students enrolled for examinations will set up their personal IB account using their personal email address and individually established password. Your IB account is how you will log into the exam results page online. Grades are published during the summer holidays when school is closed. Students will use their personal email address and password to log into the website https://candidates.ibo.org to view their examination results and final grades on all IB assessments.

Students must have satisfied all responsibilities to the school (library books returned, PCs returned or reformatted, calculators returned, fees paid) before they can access their IB results.

It is possible to ask for a re-marking of an examination, Extended Essay or TOK Essay. Grades can go up, down or remain the same. The IB Coordinator will advise students on whether there is a chance for a change in grade based on the students' raw marks and the published grade boundaries. If the grade improves, there is no fee for this service. If the grade remains the same or goes down, this is a fee-based service. Students are responsible for paying the fee. The deadline for requesting a remark is **15 September**.

3IB/DP2 students may submit a request to have their Diploma results sent directly to universities from the IBO. For more information see the section below entitled: Request for Results Services.

Award of IB Diploma

A student's overall IB grade in a subject is based on different elements:

- internal assessments (projects, lab reports, portfolios, presentations etc.) are graded by subject teachers and moderated by IB examiners
- external assessments are written with teacher supervision but assessed externally
- exams in all subjects (except TOK, CAS, EE) take place in April/May of the second year of the programme and are assessed externally

For each of the six subjects studied, students will receive a final grade between 1 and 7. Grades for all subjects are added up to give each student a total score. The maximum possible total is 42.

TOK-EE Bonus Points Matrix

A combination of the grades for TOK and Extended Essay can give as many as 3 bonus points. The maximum possible score for an IB student is therefore 45.

TOK / EE	A	B	C	D	E
A	3	3	2	2	Failing Condition
B	3	2	2	1	
C	2	2	1	0	
D	2	1	0	0	
E	Failing Condition				

Minimum Requirements

The IB Diploma will be awarded to a candidate provided all the following requirements have been met.

- The candidate's total points are 24 or more.
- There is no "N" awarded for theory of knowledge, the extended essay or for a contributing subject.
- CAS requirements have been met.
- There is no grade E awarded for theory of knowledge and/or the extended essay.
- There is no grade 1 awarded in a subject/level.
- There are no more than two grade 2s awarded (HL or SL).
- There are no more than three grade 3s or below awarded (HL or SL).
- The candidate has gained 12 points or more on HL subjects (for candidates who register for four HL subjects, the three highest grades count).
- The candidate has gained 9 points or more on SL subjects (candidates who register for two SL subjects must gain at least 5 points at SL).

Students may satisfy the requirements by retaking examinations to improve scores. The examination sessions need not be consecutive.

(INTERNATIONAL BACCALAUREATE ORGANIZAITON, 2024, P. A2.2)

Bilingual Diploma

A bilingual diploma will be awarded to a successful candidate who fulfils one or more of the following criteria in addition to the minimum requirements for the IB Diploma:

- Completion of two languages selected from the studies in language and literature subject group (Language A) with the award of a grade 3 or higher in both languages.
- Completion of one of the subjects from the individuals and societies, or sciences subject groups in a language that is not the same as the candidate's nominated studies in language and literature language. The candidate must attain a grade 3 or higher in both the studies in language and literature language and the subject from individuals and societies, or sciences subject groups.

(INTERNATIONAL BACCALAUREATE ORGANIZAITON, 2024, P. A2.2.3)

Norwegian General Studies Competence

To study at a Norwegian institution of higher education you must meet general study competence minimum requirements. There are two ways to do this with an IB Diploma education. If you earn the IB Diploma and meet the language qualifications for Norwegian and English, you have earned general study competence and are qualified for admission to Norwegian Universities and colleges.

If you have completed the IB Diploma Programme but have not earned the IB Diploma and therefore have Diploma Programme Course Results, you may earn general study competence if you meet the following minimum requirements for a Norwegian Diploma:

Norwegian Diploma Equivalency Minimum Requirements

You have completed six diploma programme courses, 3 at higher level and 3 at standard level (or possibly 4 higher level and 2 standard level), AND

- A minimum of 20 points, including possible additional points for Theory of Knowledge and Extended Essay
- Grades of 3 or better in all subjects (no grade of 2 or lower is accepted)
- Passed Theory of Knowledge and Extended Essay
- Completed Creativity, Activity and Service (CAS)
- Documented language competency in Norwegian and English *(see next section)*

Documented Language Competency

Norwegian

You meet the requirements for documented competency in Norwegian if you have a grade of 3 or better in one of the following IB courses:

- Norwegian A Higher Level or Standard Level
- Norwegian B Higher Level
- Swedish A Higher Level or Standard Level
- Danish A Higher Level or Standard Level

English

You meet the requirements for documented competency in English if you have a grade of 3 or better in one of the following courses:

- IB English
- English at VG1 from Norwegian Upper Secondary School
- English as the language of instruction in IB studies other than languages

If you do not meet the requirements for Norwegian and English language competency from your IB studies, you must document language competency through an approved test in Norwegian and English.

(KUNNSKAPDEPARTEMENTET, 2024) (Utenlandsk utdanning-IB [International Education-IB], n.d.)

University Entrance Information

The IB has information on their website (www.ibo.org) regarding university recognition of the IB diploma. To view this information, access the IB homepage and from the menu across the top of the page select "University Admission". You will find information about university recognition of the IB Diploma in specific countries, and the perspective of university admissions officers on the value of the IB diploma.

Request for Results Services / Sending Your Results to Universities

Graduating Diploma Candidates may submit to the IB Coordinator a maximum of six universities to which they would like their results sent without cost to the student. The deadline for submitting this information generally corresponds to the end of IB Examinations. Precise instructions and deadlines will be distributed through the homeroom teacher and the school's digital channels of communication.

Candidates applying to universities in Norway **must give universities access to your results on the *samordna opptak* website.** Candidates who plan to apply for financial support from the Norwegian Education Loan Agency must send their IB exam results to *lånekassen*.

Students who want to send results to universities after final scores are published, must do so themselves. Please be advised there is a fee associated with this service. Students access the IB's self-service Requests for Results Services webpage at the following address: *https://rrs.ibo.org*

Norwegian Universities

The Norwegian university system converts IB points to Norwegian points to determine entrance qualifications. To see an overview of this system, visit the Samordna Opptak website: www.samordnaopptak.no.

Once you are on that page, you can click on “utenlandsk utdanning” (in the menu running across the top of the page), and then “internasjonale utdanning” (to the left of the page), which brings you to “International Baccalaureate” to find out more specific information about points.

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IB Book List 2026-27

Subject	Title	Author	Publisher	ISBN
Norwegian A Lang & Lit				
English A Lang & Lit	English A: Language and Literature Coursebook	Brad Philpot	Cambridge	978-1-108-70493-9
English B	English B Course Companion	Kawter Saa'd AlDin	Oxford	
Norwegian B				
Psychology	IB Psychology - A Student's Guide 2nd edition	Travis Dixon	Themantic Education	978-0-473-39139-3
	IB Psychology YouTube Channel	Travis Dixon	Themantic Education	Travis Dixon [@ThemanticEducation], (2018, April 21). *Themantic Education IB Psychology Channel* [Videos]. YouTube. http://www.youtube.com/@ThemanticEducation
Economics				
Chemistry				
Physics				

ESS				
SEHS				
Mathematics Analysis & Approaches				
Mathematics Applications & Interpretations				
Theory of Knowledge				

General School Calendar, 2026-2027

17 August	First Day of School
21 August	Student - Homeroom Teacher Conferences Day, no regular classes
21 September	Last Date to Apply for Course Change within IB (2IB)
25 September	Final Deadline for Extended Essay Submission (3IB)
28 September – 2 October	Autumn Break *No School*
11 December – 17 December	Winter Mock Exams (3IB only)
21 December – 1 January	Christmas Vacation *No School*
22 February – 26 February	Winter Break *No School*
22 March – 30 March	Easter Vacation *No School*
16 April	Last Day of Regular Classes (3IB only)
21 April – 23 April	3IB Examination Review Sessions
26 April	First Date of IB Examinations (3IB)
6 May	Ascension Day, *No School* | IB Exams still held
17 May	National Day/Second Day of Pentecost, *No School*
18 June	Last Day of School, *Students Dismissed at 11.30*

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